

**MEMORANDUM OF UNDERSTANDING
MARCH FIELD AIR MUSEUM
MORENO VALLEY AMATEUR RADIO ASSOCIATION**

Purpose: Delineation of standard operating procedures and organizational responsibilities regarding the use and operation of the March Field Air Museum (MFAM) Radio Room by the Moreno Valley Amateur Radio Association (MVARA).

Access: Members of the MVARA shall have access to the MFAM Radio Room during normal museum operating hours and other times as requested by special arrangement. Access outside of normal museum operating hours shall be granted on a non-interference basis and will be scheduled via email from the MVARA to the MFAM Director C, E & R.

MVARA members are permitted access to the radio equipment, displays and material in the MFAM Radio Room for the purpose of operation, repair & modification as needed with the approval of the MFAM Director C, E & R.

Responsibilities

Intent: Under the direction and authorization of the MFAM Director C, E & R, MVARA volunteers will endeavor to make operational as much of the radio room equipment as possible given the age and operational characteristics of the equipment.

Applications: MVARA members participating in activities at the MFAM Radio Room will submit a MFAM volunteer application. Members will become MFAM Radio Room volunteers, as such, they are granted free access to the museum and are subject to all the standards of comportment as required of all MFAM volunteers. MVARA members and guests attending club meetings only are not required to submit MFAM volunteer applications.

Activities: The MFAM Radio Room will primarily be utilized for community education and special outreach programs designed to inform and entertain visitors to the MFAM regarding the history, development, and critical importance of radio communications to the success of military and aviation operations.

It is the desire of the MFAM that the MVARA assist in making the Radio Room functional with the intent of allowing the receiving and transmission of radio borne message traffic within the limitations of current government regulatory requirements.

MVARA is authorized to hold monthly meeting club meetings and special events by request at the MFAM Radio Room.

Artifacts and collection items will not be removed from the Radio Room without the express permission of the MFAM Director C, E & R.

Material changes and/or alterations to the MFAM and/or artifacts become the exclusive property of the museum.

MVARA members are authorized to wear MVARA shirts and MFAM nametags while interacting with the public at the museum.

MFAM recognizes that MVARA members will be bringing personal radio equipment into the museum and those members would retain ownership of that equipment.

Modification: Alterations of this MOU will only be executed after prior coordination and agreement of both parties.

Termination: Either party can terminate this MOU without cause upon 14 days notification to the other party.

Effective Date: March 18, 2021

Agreed to by:


March Field Air Museum

Moreno Valley Amateur Radio Association



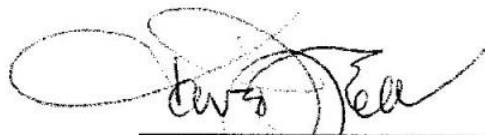
Jeff Houlihan, Director
Collections, Exhibits and Restoration

3-18-21
Date



Steve De Long, President

3/18/21
Date



David Bell, Treasurer

3/18/21
Date