

# MORENO VALLEY AMATEUR RADIO ASSOCIATION

## BYLAWS

### 1. Membership.

Applications for membership along with payment shall be submitted annually to the Club Treasurer. Membership applications will be archived by the Club Secretary once recorded by the Club Treasurer as paid in full. Membership shall be for a period of one year from January 1 through December 31.

Member Conduct. A member shall conduct himself/herself in accordance with the ARRL Radio Amateur's Code. If the Executive Board finds that charges of unbecoming conduct on the part of a member are sustained, the member who has violated this code may be expelled by an affirmative vote of two-thirds (2/3) of Full members in good standing present at a scheduled meeting at which a quorum is present.

Member in Good Standing. A member in good standing is one whose dues have been paid for a minimum of twenty-eight days and who abides by the Constitution and Bylaws of the Club.

Inactive Member. A member whose annual dues are in arrears 90 days or more will be considered inactive and dropped from the membership roll. An inactive member requesting reinstatement must pay the full annual dues prior to reinstatement. After two years of inactivity, past members will be permitted to apply as a new member.

#### Rights of Membership.

All members in good standing shall be entitled to the rights and privileges accorded to all Club members including:

- Receive all Club publications and membership notices and e-mails;
- Serve on Club committees; and
- Participate in all Club-sponsored activities.

### 2. Types of Membership.

Full Member. A Full member shall hold a valid FCC amateur license, submit an application and pay annual dues. In addition to the Rights of Membership stated in Item 1 above, a Full member in good standing shall be entitled to the following rights and privileges:

- Vote on all questions brought before the members and in all elections held by the Club;
- Run for and hold office in the Club;
- Serve as chairperson of Club committees;
- Receive member access codes for the Club Website; and
- Additional rights and privileges as may be deemed appropriate from time to time by the Executive Board.

Junior Member. A Junior member shall be a child of a member in good standing, or a child sponsored by a Club member in good standing, under the age of 18, hold a valid FCC amateur license, submit an application and pay dues. A Junior member shall be entitled to all the rights and privileges of a Full member with the exception that a Junior member cannot hold an elected or appointed office.

**Associate Member.** An Associate member is one who is interested in amateur radio but does not hold a valid FCC amateur license. An Associate member in good standing has all of the Rights of Membership stated in Item 1 Above. An Associate member who becomes a licensed ham radio operator within 6 months of initial application shall receive a complimentary one-year membership in the next MVARA calendar year.

**Lifetime Member.** Lifetime members are individuals who have demonstrated sustained outstanding service and dedication to the MVARA, and the Amateur Radio Community as determined by the MVARA Executive Board. A Lifetime member is exempt from paying dues and continues to have all rights and privileges of Full membership as long as he/she holds a valid FCC amateur radio license.

The following members, selected by the MVARA Executive Board and approved by the membership, are Lifetime MVARA members: Steven Rathbone AJ6Y (ex/KF6ZH), Carl Schmidt KF6JE, Sheryl Schmidt KA6WRB, Jack D. Weiss NK7W, Jerry Lloyd N6MEJ, Glen Sperry KI6GD, Larry Marcum KA6GND, Glen Johnsen KA6GMA, Glenn Tobey AB6PA, Dennis Brucks KC6FJC, Mike Box N6BOX, and Robin Box K6BOX.

Lifetime membership shall not be awarded to any member if the current lifetime members exceed 20 percent of the current paid membership. There currently is moratorium on adding any additional lifetime members to the Club roster.

### **3. Officers.**

#### **The President shall:**

Welcome all new member to the Club by letter or email within the first 30 days of their membership;  
Email the meeting agenda to all members 48 hours before the monthly club meeting.

#### **The Vice-President shall:**

Check on the wellbeing of Club members who have not attended monthly meetings and/or checked into Club nets in over 3 months;

#### **The Secretary shall:**

Maintain the Club Constitution and Bylaws and provide a current copy to the Webmaster for publication on the Club web page;  
Provide a copy of approved minutes and member roster to the Webmaster for publication on the secured member area of the Club web page;  
Maintain and provide to the Executive Board a current database of paid members, mailing list, and membership roster;  
Make available for reference at every membership meeting a copy of the Club Constitution and Bylaws, current membership roster, and approved minutes from the previous 12 months;  
Archive all approved minutes and other important Club documents;  
Maintain MVARA Club membership applications;  
Provide new members with an information packet to include a copy of the MVARA Constitution and Bylaws, the ARRL Radio Amateur's Code, Club calendar, list of current members and officers, web page information and member passcode; and  
Send notice of change of regular meeting date(s) to all current members via e-mail within 24 hours of being notified of the change and revise the calendar on the Club website accordingly.

#### **The Treasurer shall:**

Maintain all Banking related services including checking, debit card, digital payments, fees, etc.

Maintain constant supervision of the checkbook and make it available for inspection at every regular meeting;  
Provide a current list of paid members to the Executive Board monthly; and  
Accept membership applications and dues, forwarding membership applications to the Secretary as received.

The Executive Board shall:

Meet monthly to decide the agenda for the general meeting and to discuss MVARA business;  
Obligate the Club for agreements, not to exceed 12 months in duration, and expenditures, not to exceed \$500 cumulative per year. Such agreements and/or expenditures shall be presented to members at the next scheduled meeting. Any agreements and/or expenditures that exceed these limits shall be presented to the membership for approval at the next scheduled meeting. Notice must be given to the membership at least 1 week in advance and must be approved by a majority of members attending the meeting;  
Appoint committees and/or chairs ~~officers~~ as needed to support Club activities and programs.

**4. Committees and Chairs.**

All committees and chairs shall be appointed, as needed, by the Executive Board to support Club activities. Committees will appoint a single chair to head the group.

Standing Committees and Chair:

- a. Immediate Past President - Chair
- b. ARRL Field Day - Committee
- c. MFAM Air Show - Committee
- d. Weekly Net Control Committee
- e. MVARA Website Committee

The Immediate Past President shall:

Be the Club's parliamentarian;  
Provide advice, guidance, and counsel to the Executive Board on all Club matters;  
Be a tie breaking vote should the Executive Board be evenly divided on Club matters;  
Other duties as assigned by the President.

**5. Meetings.**

Robert's Rules of Order shall govern proceedings.

Regular meetings shall be held on the first Thursday of each calendar month except December unless otherwise scheduled. Members present shall include members attending electronically as well as in-person. The Club meeting calendar for the upcoming year shall be published on the Club website each December. In case of holidays that fall on or near a scheduled regular meeting date, members at the last regular meeting before the holiday shall determine the next meeting date.

In the event of a change to any regular meeting date, the Club Secretary shall send notice of the change to all current members via e-mail within 24 hours of being notified of the change and revise the calendar on the Club website accordingly.

Special meetings may be called by the Executive Board as deemed necessary, or by the President upon the written request of any five Club members in good standing. Notice of Special Meeting shall include the business to be transacted and shall be sent to members via e-mail not less than 24 hours before the meeting. Only such business as designated in the Notice of Special Meeting shall be transacted.

Weekly Net. MVARA shall conduct a directed net which serves the Moreno Valley area and meets each Tuesday evening at 7:30 pm. The purpose of this Net is to exercise local Net communications capabilities in preparation for an emergency, and to provide a weekly forum for Club members and visitors to exchange information and news concerning Club activities and amateur radio interests in general.

Net control station responsibilities may be shared on a rotating basis among Full members interested in learning how to conduct a Net. Repeater frequencies for the Net shall be posted on the Club website.

## 6. Dues.

Dues for all full members shall be \$25.00 and junior members shall be \$5.00 annually, payable prior to or at the January meeting. Annual membership renewal is due on January 1<sup>st</sup> and may be paid at the January meeting. A member whose dues are not paid by March 31<sup>st</sup> shall be considered inactive and removed from the Club membership roll. An inactive member requesting reinstatement must pay the full annual dues prior to reinstatement.

Dues shall be assessed at one year's rate for any new member who joins MVARA from the January meeting through the May meeting. Any new member who joins after the May meeting shall be assessed membership dues at one-half the annual rate.

The members, by majority affirmative vote at any regular meeting, may adjust the dues one time annually. Members shall be notified via e-mail 28 days in advance of any meeting at which action items include change in dues or any special assessment(s).

## 7. Trustee:

The Executive Board shall appoint a Trustee as necessary to conduct negotiations with the Federal Communications Commission (FCC) on any and all matters pertaining to the issuance and maintenance of Amateur Radio Station license(s) issued to the Club.

### The Trustee shall:

Be responsible for the Club's compliance with the rules and regulations prescribed by the Federal Communications Commission (FCC) relative to the operation of the Club's radio station(s) and equipment;  
The Club prefers the Trustee to hold an Extra Class License;  
Have sole authority over the use of said equipment with regard to interpretation of FCC regulations;  
Act as the Club's liaison with the ARRL and coordinating councils concerning Amateur Radio frequency spectrum allocation and use.

Maintain that all information regarding the Club Repeater is current with directories. ie. The ARRL Repeater Directory, RepeaterBook.com, Radio Reference, etc.

All actions of the Trustee shall be under the direction and control of the Executive Board.

A Trustee shall hold office until the expiration date of the Club station license for which he or she is responsible, or until he or she is no longer willing or able to serve and a successor is appointed by the Executive Board.

## 8. Amendments.

These Bylaws of the Club may be amended by affirmative vote of a majority of the Full members in good standing present at a regular meeting at which a quorum is present. Proposals for amendments shall be submitted by the Executive Board in writing at a regular meeting and voted on at the next regular meeting. All members must be notified by e-mail of the Club's intent to modify the Bylaws 28 days in advance of the meeting at which such action will be taken.

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Amended and approved by the Moreno Valley Amateur Radio Association membership at the general membership meeting held on June 3<sup>rd</sup> at the March Field Air Museum Radio Room.

President W7DTH Steve DeLong \_\_\_\_\_

Vice-President KK6CXA Rich Palmer \_\_\_\_\_

Treasurer N6DJB David Bell \_\_\_\_\_

Secretary KI6HVG John Bender \_\_\_\_\_